

MEETING OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY FAIR  
ASSOCIATION THURSDAY JANUARY 26, 2017 IN THE HUNTER PAVILION AT  
2551 WEST AVE. H., LANCASTER, CALIFORNIA AT 5:04 P.M.

1. CALL TO ORDER: **President Harris**
2. PLEDGE OF ALLEGIANCE: **Director Van Dam**
3. ATTENDANCE:
  - A. Directors Present: **President Harris , Directors Mercy, Ward, Smith, Hughes, Camacho and Van Dam.**
  - B. Directors Absent: **Upon motion by Director Ward, seconded by Director Smith to excuse the absences of Directors Emard, Chelette and Troth. Motion carried by an 7-0 yes vote.**
  - C. STAFF PRESENT: **D. Jacobs, D. Smith, and J. Murad**
4. GUESTS: **Y. Cahill, volunteer; Betty Smith, FOF.**
5. PUBLIC COMMENT: **None**
6. APPROVALS:
  - A. Approval of Agenda **Upon motion by Director Smith, seconded by Director Ward to approve the agenda. Motion carried with a 7 to 0 yes vote.**
7. BOARD COMMITTEE REPORTS/  
STAFF REPORTS:
  - A. Executive: **President Harris reported that the committee Has discussed the CEO Evaluation process. Each board will evaluate the CEO and present the evaluations to the JPA to compile.**
  - B. Finance: **Director Ward reported that the committee met January 24, 2017. Edison submitted an additional bill for the 2016 fair. Dan presented FOF with the 2017 projects list. It will be placed on their February agenda.**
  - C. Board Development: **CEO Jacobs distributed the booklet “Implementing Policy Governance and Staying on Track” that will be discussed at the February 16 Board Development meeting.**
  - D. Events/Marketing/Partnership: **After taking a vote consisting of staff and board Members, the theme art for 2017 was selected.**
  - E. Fair: **None**
  - F. Joint Committee on Governance: **None**

8. VOLUNTEER COMMITTEE REPORTS:

A. AV Rural Museum:

**Director Van Dam that the Museum Committee Has over \$200,000 toward their building fund. Jacobs reported that the AVFA received a maintenance grant install electricity for the kiddie carnival lot and the museum.**

**None**

B. Livestock Council:

**None**

C. Rodeo/PBR:

**None**

D. Rural Olympics:

**None**

E. Steering:

**Kick off dinner will be July 14, 2017**

F. Youth Ambassador:

**None**

G. Farm and Garden:

**None**

H. Home Arts:

**None**

9. CONSENT CALENDAR: (Motion Required)

**Upon motion by Director Ward, seconded by Director Mercy to approve the consent Calendar. Items A through D. Motion carried by a 7-0 yes vote.**

A. MINUTES OF BOARD MEETING:

**November 17, 2016**

B. RENTAL AGREEMENTS:

1. Interim:

**16-144I thru 16-146I & 17-01I thru 17-19I**

C. STANDARD AGREEMENTS:

1. Service Contracts:

**None**

2. Entertainment Contracts:

**None**

3. Sponsorship Contracts:

**None**

4. Marketing Contracts:

**AV17-06 thru SV17-07 & MSV17-01**

4. Concessionaire Contracts:

**None**

5. Carnival Contracts:

**None**

6. Additional Contracts:

**None**

D. FINANCIALS:

**October 1 – November 30, 2016**

E. EXPENDITURES:

**November 1- December 31, 2016**

10. ORGANIZATIONAL INFORMATION

**Upon motion by Director Smith, seconded by Director Ward and motion carried to receive and file Items 10 A through 10 B ii. Motion carried with a 7-0 yes vote.**

A. MINUTES OF BOARD MEETINGS:

- 1. JPA **November 16, 2016**
- 2. Friends of the Fair **November 17, 2016**
- 3. 50<sup>th</sup> DAA **November 17, 2016**

B. FINANCIALS:

- 1. Friends of the Fair **October 1 thru November 30, 2016**
- 2. 50<sup>th</sup> DAA **October 1 thru November 30, 2016**

11. NEW BUSINESS:

- A. Written requests or communiques from the AVJPA

**President Harris reported that the JPA has requested that the 2016 fair critiques submitted no later than February 15, 2017. He stated that they are critical to the CEO's evaluation.**

- B. Written requests or communiques from the 50<sup>th</sup> DAA

**None**

- C. 2017 AVFA Budget

**Upon motion by Director Mercy, seconded by Director Camacho to approve the 2017 AVFA Operation Budget as presented. Motion carried with a 7-0 yes vote.**

12. OLD BUSINESS:

- A. Strategic Planning:

**The next meeting is March 6, 2017, 9am – 4pm.**

13. OTHER ITEMS:

**None**

14. PRESIDENT'S REPORT:

**President Harris reported that the morning of the Board meetings, Dan will meet with Directors Harris (AVFA), Parris (FOF) and Crist (JPA) and will report back to each board. Harris thanked staff Jacobs and Murad for the new format of the financial report.**

15. MANAGERS REPORT & UPCOMING EVENTS:

**CEO Jacobs reported that he is working on a statewide fair project that tells the stories of California fairs including their heritage, culture and what they do for their communities. He will approach Rich Breault for the project coordinator.**

16 . CORRESPONDENCE:

**None**

17. DIRECTORS COMMENTS:

**Director Van Dam reported that Ducks Unlimited fundraiser is March 10.**

**Director Ward stated that the Ducks Unlimited event is the largest in California. She also congratulated the Media/Marketing department for the awards they earned at IAFE/WFA.**

**Director Hughes asked that each director contribute \$36 for a 4.0 scholarship to be presented at the 4.0 Celebration that will be from the Directors of the AVFA board.**

**President Harris thanked the Media/Marketing department for the awards they earned at IAFE/WFA.**

- 18. CLOSED SESSION:
- 19. ADJOURNMENT: (Motion required)

**None**  
**Upon motion by Director Ward, seconded by Director Mercy to adjourn the meeting at 5:48 p.m. Motion carried by a 7 to 0 yes vote.**

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Howard Harris, President

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Dan Jacobs, Manager